CERTIFICATE OF ATTENDANCEERASMUS+ Mobility of Individuals

Project 2022–1-FI01-KA121-VET-000054764

Korjaa punaiset kohdat, muuta mustaksi ja poista keltaisella yliviivatut tekstit!

Valitse turkoosilla yliviivatuista oikea vaihtoehto ja poista ylimääräinen!

**This is to certify** that

**Mrs./Mr. Etunimi Sukunimi**

from Varala Sports Institute, Tampere; Finland

has attended in Job-shadowing OR Teaching and Training related negotiations and activities with International network partner \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (partner name) ­­­­­­­­­­­­­­­­­­­­

from \_\_\_/\_\_\_/20xx to \_\_\_/\_\_\_/20xx (incl. \_\_\_\_ working days)

in City, Country.

Description of the activity:

Korjaa tarvittaessa toiminnan mukaiseksi!

* Negotiations on/with the Partner school on job placements
* Negotiations on cooperation
* Content of the vocational skills demonstrations and the assessment targets
* Organizing vocational skills demonstration plan and assessment in respect of student's Personal Competence Development Plan
* To ensure the realization of the student's Personal Competence Development Plan execution during the mobility
* Monitor the students in their work placement
* Gaining professional knowledge about local work environment
* To find new innovative teaching methods
* To develop international competence, linguistic and cultural know-how

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place and date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the representative in the receiving Signature of participants

organization/company

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and title

(stamp)

**Mobility Agreement**

**Staff Mobility - Job Shadowing OR Teaching and Training Assignment**

**Planned period of the physical mobility:** xx.xx.-xx.xx.202x

**Duration (days) – excluding travel days:** xx

**If applicable, planned period of the virtual component**:

**Participant**

|  |  |
| --- | --- |
| Last name, First name |  |
| Seniority[[1]](#endnote-1) |  |
| Nationality[[2]](#endnote-2) |  |
| Job title and main tasks in sending organisation |  |
| E-mail |  |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Varala Sports Institute | | |
| Address | Varalankatu 36 | | |
| Country /City | Tampere / Finland | | |
| Contact person  name and position.  e-mail / phone |  | | |
| Contact person  name and position.  (administration issues) | Mr. Samuli Liinpää  International Affairs  Coordinator | Contact person  e-mail / phone | [samuli.linpaa@varala.fi](mailto:samuli.linpaa@varala.fi)  +358 44 3459 917 |

**The Receiving Institution**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Country/ City |  |
| Contact person name and position.  e-mail / phone |  |
| 2.  Contact person name and position.  e-mail / phone |  |
| Web- sites |  |

**Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Number of hours: … xxh

Language of instruction: … xxx

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| **Overall objectives of the mobility:**  **esimerkkejä: poista tarpeeton/lisää tarvittava – voit kirjoittaa myös matkasuunnitelmaasi kirjoittamasi perustelut/tavoitteet. HUOM! aseta tavoitteet ja odotetut tulokset realistiseksi kv-jaksosi kestoon nähden!**   * Exchange of best practices and ideas of teaching/studying/management/development in… * Strengthening and expanding professional skills * Strengthen the understanding of cultural differences in the profession. * Develop and expand professional network. * Familiarize with the business life/public organization related to profession. * Familiarize with the teaching methods, techniques, learning environments and tools. * Familiarize with the local education system /educational organization /management/ processes / R&D * Promote the quality of the learning outcomes of student’s mobility periods, recognition of competences and assessment. * Develop the mobility process. * Strengthen language and culture skills. |

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| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**  **esimerkkejä REDUn kansainvälistymisen tavoitteista- poista tarpeeton**   * Promote the development of new innovative methods/cooperation models. * Promote the use of mutual tools. * Develop strategic partnerships. * Develop skills to implement high-quality mobility projects. * Develop international and cultural competences |

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| **Content of the job shadowing OR teaching and training assignment program (including the virtual component, if applicable):**  **esimerkkejä: poista tarpeeton/lisää tarvittava**  Online negotiations by teams at xxxx of xxxx  Online teaching and training by eTwinning OR teams OR? at xxxx of xxxx   * Visits in various local attractions/cultural events/historical sites/educational institutions/business life… missä – ohjelman mukaisesti? * Discussions about… teaching methods, syllabus, planning with….. Kenen kanssa ja mistä? * Meetings … mikä kokous, miksi, ketkä mukana? * Job-shadowing… mitä? * Teaching and training in … kuvaus mitä * Exploring learning environments … mitä, millaisia? * Events …. mitä/missä? * Workshops for …mikä aihe/tavoite tms. * Project-work: mitä tehdään, kenen kanssa, tavoite |

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| **Expected outcomes and impact (e.g. on the professional development of the staff member and on the competences at both institutions):**  **esimerkkejä: poista tarpeeton/lisää tarvittava:**   * Recognize the specific cultural characteristics of the hosting country compared to the home country. * Understands the values ​​of the local culture. * Uses a foreign language in interaction situations. Tells about the customs, traditions, etc. of her/his home country. * Identifies practices of the receiving party that are suitable for own work/organization and shares the good practices of own work/organization. * Knows and shares new professionals’ methods, techniques or skills and is able to apply them at work. * Understands the differences in the profession that are caused by a different culture environment. * Can utilize these contacts OR partners OR network for international work in the future. * Understands specialties of local business life * Can consider the conditions and requirements related to the receiving party’s profession. * Can promote development of learning environments at their own work. * Can utilize the new cooperation model for teaching/development work. * Knows the degrees offered in the hosting organization and its aware of its role in the area/region/province/country. * Knows the local VET qualifications (related to their profession), principles of assessment, recognition of competences and agrees the common mode of operation. * Understands the local mobility process and agrees the common mode of operation. * Understands the national Vocational education system. * Can utilize the tools and methods of project management process and can control the use of time. * Understands the importance of cooperation skills and can apply inter-cultural skills in project work. * Can utilize the professional network for projects in the future. |

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[3]](#endnote-3) this document, the staff member and the sending institution and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

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| **The participating staff member**  Name:  Signature:  Date: |

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| **The sending institution**  Name of the responsible person:  Signature:  Date: |

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| **The receiving institution**  Name of the responsible person:  Signature:  Date: |

1. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-1)
2. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

   3 Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with third countries not associated to the programme: the national legislation of the EU Member State or third country associated to the programme). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution [↑](#endnote-ref-2)
3. [↑](#endnote-ref-3)